



WEST VIRGINIA DEVELOPMENT HUB REQUEST FOR QUALIFICATIONS

TO COLLABORATE AND COMMISSION A MURAL

Issue Date: Feb 6, 2023

Accepting Submissions through February 20, 2023

Send to Alecia Allen a.allen@wvhub.org

The WV Community Development Hub (The Hub) is working in partnership with the community leadership team in the Monticello neighborhood of Clarksburg, West Virginia to create a public art mural on the Kelly Miller Community Center. This initiative is made possible through funding provided by the Claude Worthington Benedum Foundation, to honor Mary Hunt and her retirement from her role as their Community Economic Development Senior Program Director.

The Kelly Miller Community Center is located on E B Saunders Way, a couple of blocks south of Main Street in Clarksburg. There is an unobstructed view of the building from Main Street, but there is a person driving by who would note the side of an old brick building with no distinguishing features; certainly, nothing externally that would indicate the sense of community that resides within the building. The Hub will work with the WV Black Heritage Festival board of directors—the Kelly Miller Community Center building owners—to install a public art mural on the side of the building that will be visible from Main Street in Clarksburg.

The Monticello neighborhood team is called M.O.R.E. (Monticello Ongoing Revitalization Effort). The focus of this team's work through the Blueprint program has been the Kelly Miller Community Center and their community garden project. The team was featured in the Hub's *Redefined* community development documentary series and lives on our website:

<https://wvhub.org/redefinedwv-monticello/>. The Kelly Miller Community Center was originally a Black school in the predominantly African-American neighborhood of Monticello. The team has worked hard to convert this school into a functional community center with multiple programming opportunities and classes, a fitness center, and a computer lab. This team has accomplished a great deal through their volunteer effort, and they are positioned to keep soaring into greater heights which will positively impact the community.

Scope of Work:

Interested candidates should provide a proposal which considers the following:

- Statement of Interest: A brief statement outlining interest and qualifications for this project.
- Size Requirements: The piece MUST be framed and affixed to the side of the building in a secure manner. The mural must be able to accommodate a 6 ft wide x 28 ft long frame.
- Other Project Considerations:
 - Maintenance and Durability: The completed artwork must be able to sustain, over time, natural weather conditions and require no maintenance.
 - Safety and Security: The selected artwork will be evaluated on overall safety and security of the finished work.
 - Mural Focus: Celebrating the history of the Monticello community and honoring the legacy of Mary Hunt at the Benedum Foundation (only request is inclusion of a black dog somewhere in the mural).

Budget:

The total budget for this project is \$10,000, inclusive of all costs associated with materials, equipment, labor, permits, insurance, travel, installation, shipping, maintenance instruction document, and written and professional photographic documentation of the completed project.

Timeline:

- RFQ submissions will be accepted no later than February 17, 2023.
- The artist will be notified of selection on February 27, 2023.
- Community Visioning session March 2023 (final date TBD)
- Mural unveiling will take place June 2023 (final date TBD)

Agreements - If Vendor elects to respond to this RFQ, submission assumes acceptance of the following:

- The WV Hub reserves the right to reject any or all of the responses to the RFQ, to waive irregularities or to cancel or modify the RFQ in any way, and at any time in its sole discretion, if determined that it is in the interest of the Hub.
- The Hub further reserves the right to make awards under this RFQ without discussion of the responses received. Responses should be submitted on the most favorable terms from a technical, qualifications, and price standpoint. The Hub reserves the right to select vendors at their discretion.
- The Hub selection of a Vendor(s) through this RFQ is not an offer or guarantee of contract and the Hub reserves the right to continue negotiations with selected Vendors until the parties reach a mutual agreement.

Please respond to this RFQ if:

- You desire to work with a team of community leaders to develop and install a public art mural in honor of Mary Hunt's retirement from the Benedum Foundation.
- You have expertise and background relevant to project development.

Submission Requirements

- The Submission: Submission should be prepared simply and economically, providing straightforward, concise descriptions of the candidate's capabilities. Emphasis should be placed on completeness and clarity of content.

Questions About the Solicitation:

- All Questions must be transmitted according to the established deadlines through Alecia Allen of the West Virginia Development Hub a.allen@wvhub.org

Submission of Proposal

- All proposals must be submitted in electronic PDF format
- Proposals must be transmitted according to the established deadlines through Alecia Allen of the West Virginia Development Hub a.allen@wvhub.org

Qualifications, Experience, & Past Performance

Candidates must be artists eligible to work in the United States, and be age 18 or older. Candidates are eligible regardless of race, color, religion, national origin, gender, gender identification, military status, sexual orientation, marital status, or physical ability. West Virginia residency is not required.

Work Samples:

Candidates must provide visual representation of past artwork that demonstrate qualifications for this project, including experience in community engagement around public art. In order to be considered for this project, candidates must upload a total of 3 images of work. Images should include site photos of final installations. Slides, prints, or any physical submissions of artwork will not be accepted. Artist CV is not required for this project, however they will be accepted.

Submission Instructions

Please submit as a single PDF file, with your organization name in the file name and section headers in the document for each RFQ questions.

Enter into subject line: "Monticello Mural RFQ Response"

Project Contact Information

Email to Alecia Allen a.allen@wvhub.org
Phone - (304-881-7736)